

BROMSGROVE DISTRICT COUNCIL

RECORD OF DECISION TAKEN UNDER URGENCY PROCEDURES

Subject: Former Market Hall site, Bromsgrove – appointment of Arcadis for RIBA stage 5 employers agent and quantity surveyor services.

Brief Statement of Subject Matter:

Arcadis were originally instructed to act as employer's agent (managing the contract for FMH) and providing QS (Quantity Surveyor) services up to RIBA Stage 4. In the original fees and survey budget, an allowance of £195,000 was made for their services at RIBA 5 but it should be noted that this budget was drafted over two years ago. The new fee proposal has come in at £226,882 which is an increase of £31,882. Officers have reviewed the overall fees and surveys tracker to review the Council's position as the budget for the project is £1,165,042.87 which includes all fees and surveys associated with the site. If the Council appoint Arcadis to support RIBA stage 5, this fee would remain in budget.

The pros of retaining Arcadis are as follows –

1. They are familiar with the project and have experience of the site.
2. No need to delay the project while carrying out a procurement exercise – can direct appoint through Procure Partnership framework.

The risks of going out to market and finding another supplier are as follow –

1. Any incoming PM and QS would need to get up to speed with the project.
2. If we did not appoint Arcadis, the Council would be without a Project Manager and Quantity Surveyor which are vital roles, especially at this stage of the project.
3. The Council may not get a lower bid in terms of cost if we went out to tender.

In summary, if the Council appoint Arcadis, it will not impact the overall fees and survey budget which currently sits at £1,165,042.87, would avoid a delay to the delivery of the project and enable the retention of consultants who understand the site and do not require a mobilisation period to familiarise themselves with the project.

Decision: To appoint Arcadis to deliver services for RIBA Stage 5 through Procure Partnership.

Date:

24th January 2025

RESOLVED:

RESOLVED to agree that:

- 1) Arcadis are directly appointed to deliver services for RIBA Stage 5 through Procure Partnership**

Grounds for Urgency:

Not directly appointing Arcadis puts the project at risk as they are now working out of contract.

REDACTED

DECISION APPROVED BY:

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Chief Executive

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Dated

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Section 151 Officer

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Dated

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Monitoring Officer

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Dated

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Leader

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Dated

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Chairman, Overview & Scrutiny Board

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Dated

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Chairman

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Dated